

LIFESTYLES EDITOR

APPLICATION AND APPOINTMENT

Applications for the position of lifestyles editor can be submitted any time between March 1 and April 15 to the student media coordinator. Applications are evaluated and ranked by the executive editor and student media coordinator. Appointments are announced on May 1.

QUALIFICATIONS

- A. Must be a full-time student with a cumulative grade point average of at least 2.5 unless waived by the student media coordinator.
- B. Must be enrolled for a minimum of nine hours.
- C. Must possess good citizenship and have a commitment as well as a healthy respect for upholding university policy regarding student media, which protects a free and responsible press.
- D. Must have worked as a reporter/writer for at least one semester.

TERM

The lifestyles editor will serve from May 1 to April 30 of the following year. If he/she is interested in serving another term, he/she must reapply.

RESPONSIBILITIES

The **lifestyles editor** is responsible for featuring the diverse lifestyles of students who attend Alabama State University as well as the issues and decisions that they are confronted with daily.

The lifestyles editor will:

- A. Serve on the editorial board and attend all board meetings.
- B. Observe all publication deadlines.
- C. Direct a team of lifestyles reporters/writers.
- D. Review the quality of life of students on the campus and write about issues that affect them including, but not limited to: diet, dating, image, relationships, sexually transmitted diseases, employment, rape, violence and etc.
- E. Review the Associated Press Wire and Knight-Ridder Wire and select topics that can be localized for ASU students.
- F. Complete general assignment sheets each week for those assignments that are not generated by the general assignment editor.
- G. Edit all stories originating from lifestyles reporters/writers and forward the stories to the respective copy editor.
- H. Recommend to the managing editor the hiring and firing of all lifestyles reporters/writers.
- I. Evaluate all lifestyles reporters/writers at the end of each semester.
- J. Be available for final page editing each week to ensure that bylines, headlines, decks, and articles are printed accurately.
- K. Include a story on cooking and health in each issue.
- L. Include a feature on an ASU student in each issue.
- M. Submit a weekly budget sheet to the managing editor.
- N. Accept responsibility for any other duties as assigned by the managing editor.