

LOCAL, STATE, NATIONAL AND INTERNATIONAL NEWS EDITOR

APPLICATION AND APPOINTMENT

Applications for the position of local, state, national and international news editor can be submitted any time between March 1 and April 15 to the student media coordinator. Applications are evaluated and ranked by the executive editor and student media coordinator. Appointments are announced on May 1.

QUALIFICATIONS

- A. Must be a full-time student with a cumulative grade point average of at least 2.5 unless waived by the student media coordinator.
- B. Must be enrolled for a minimum of nine hours.
- C. Must possess good citizenship and have a commitment as well as a healthy respect for upholding university policy regarding student media, which protects a free and responsible press.
- D. Must have worked as a reporter/writer for at least one semester.
- E. Must be an avid reader of local, state and national news.

TERM

The local state, national and international (Horizons) news editor will serve from May 1 to April 30 of the following year. If he/she is interested in serving another term, he/she must reapply.

RESPONSIBILITIES

The **local, state, national and international news editor** is the student body's link to the most important events that occur within state, national, and international scene.

The local, state, national and international news editor will:

- A. Serve on the editorial board and attend all board meetings.
- B. Observe all publication deadlines.
- C. Direct a team of state news reporters/writers.
- D. Review the state, national and international news on the wire and select the stories that are most relevant and appropriate to the student body.
- E. Check the Associated Press Wire and Knight Ridder Wire daily and select the most important events for editing and localizing.
- F. Complete general assignment sheets each week for those assignments that are not generated by the general assignment editor.
- G. Edit all stories originating from staff reporters/writers.
- H. Submit disciplinary actions, as necessary, for news reporters/writers.
- I. Evaluate all news reporters/writers at the end of each semester.
- J. Ensure that news briefs are accurate and ready for each issue.
- K. Be available for final page editing each week to ensure that bylines, headlines, decks, and articles are printed accurately.
- L. Submits a weekly budget sheet to the managing editor.
- M. Recommend to the managing editor the hiring and firing of all news reporters/writers.
- N. Cover the legislative session for the State of Alabama during the months of Jan.-April.
- O. Accept responsibility for any other duties as assigned by the managing editor.